

Gauteng (Pretoria) Branch Tel: 012 346 4437 e-mail <u>info@prestigephoto.co.za</u> Western Cape Branch Tel: 021 930 4883 e-mail: <u>ct@prestigephoto.co.za</u>

Order Systems / Product options

Schools have various ordering systems, shooting styles & design options available. Should any part be unclear, please do not hesitate to contact us and a representative will gladly come and explain the options to you.

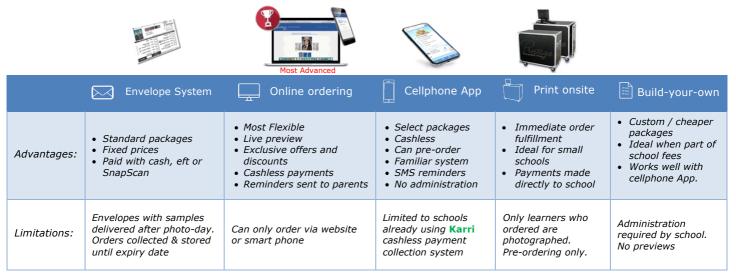
### **NON-DISCLOSURE AGREEMENT:**

A non-disclosure agreement is provided as standard guaranteeing complete privacy and security of data provided or collected for ordering and non-invasive administration purposes.

### **ORDER SYSTEMS:**

Over the years we have developed & perfected our various order collection & fulfilment systems to best suit your school's needs. Each system has their own unique benefits. The focus in 2020 is on client ordering simplicity & cashless transactions.

Parents are able to pay with cash, by eft, via cell phone App or online system or with the SnapScan app.



#### SHOOTING STYLES:

#### Individual Photographs:

Formal or informal shooting methods available. Photographs are taken on illuminated white backgrounds, or by using "Green Screen" technology that allows interchangeable digital backgrounds.

#### Class groups:

Three standard styles are available. Traditional, composite or panoramic classes. We make use of facial recognition to include learner names to traditional class groups. Panoramic classes do have physical limitations that allow only up to 34 learners per group



Formal vs Informal portrait



# **CUSTOM SOLUTIONS:**

Should you have special requirements or designs in mind, please speak to your account manager to find a solution to meet your needs. Certain custom requirements may incur additional costs.



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## **Booking Form**

## Thank you for booking with **Prestige Photographic**.

Please fill in a form for each photo day booking

Please assist us in keeping our records up to date and include any new details.

Our database system links pupil's names to their photographs; to do this, we require your class lists in a digital format. Assistance can be provided in extracting the names from your school's database system. This data must be e-mailed to the relevant branch. **NOTE: FAXED OR SCANNED LISTS ARE UNUSABLE**.

Name of school:		Principal:	
Contact person:		Tel:	
Cell:			
e-mail:			
Physical address:	Acc	counts contact:	
		Accounts tel:	
	A	ccounts email:	

# Shoot information and design options

Date of Shoot:		Time to start:	
Number of Individuals:		Number of Classes:	
Preferred order system:			
Individual portrait Style:	Formal Portrait:	Informal portrait:	White background?
Class Group Style:	Traditional:	Composite:	Panoramic:
Number of Sport Groups:			
Sport Group Style:	Traditional:	Composite:	Custom:
Other			
Shoot / custom(full details):			

## Design Instructions:

The appearance of our packages can be customized without affecting their content or price. Our production team will gladly choose a design that compliments the school uniform, **or** you can choose a theme **or** border colour. \*\*\* Please leave blank if you would like us to choose. \*\*\*

Design instructions & Special Requests:

### **IMPORTANT** Sport and culture group photographs:

We charge a nominal shooting fee of **R30** for taking the standard groups; the school will receive an A5 print of each group and **a download link to** images for yearbook purposes. Note: specialized groups and white floors may incur additional costs.

Booking made by / Date